

Deed – Acceptance of Digital Information

(To be lodged by the Consultant)

Service: Water Supply Recycled Water Sewerage

Details of Development

Estate Name _____
Municipality _____
Consultant _____
Consultant Senior Management Representative _____
South East Water Ref: File number:
Case number:

1 Documentation to be submitted

- 1.2 A hardcopy of the asset information including the subdivisional information.
- 1.3 All information supplied is labelled with the supplier's name, the South East Water's issued Surveyor's Code Number and the job identification number.
- 1.4 Specific identification of file is required ie, DGN, DXF, Linked or unlinked in accordance with the Consultant Responsibilities as set out in the relevant Digital Input Manual.
- 1.5 The name of the Survey Company used to supply the digital information.
- 1.6 Verification Form Attachment Sheet, if any of the items on this form are not applicable.

2 Consultant's Assurance

As the **Consultant's Senior Management Representative** responsible and the Licensed Surveyor for the survey of the Works detailed in South East Water's Deed.

I verify that:

- 2.1 the survey is in accordance with the South East Water's Deed,
- 2.2 the survey has been completed in accordance with our company's quality system,
- 2.3 the survey is in accordance with the South East Water's *Survey Manual*,
- 2.4 the survey is in accordance with all relevant South East Water specifications and relevant Australian Standards,
- 2.5 the digital information is supplied virus free and in accordance with the Consultants Responsibilities as set out in the *Survey manual*.

2.6 the source documents have been filed in a manner that can be readily accessed for audit purposes,

Consultant's Senior Management Representative	
Name	Company Position
Signature	Date

Important Privacy Notice

South East Water Limited ABN 89 066 902 547 (SEWL) is a State Owned Company which provides retail water, sewerage and trade waste services to Melbourne's South Eastern suburbs.

By completing this form you are providing personal information to SEWL for the primary purpose of SEWL providing you with a water and/or sewerage supply.

Additionally, SEWL may share your personal information with service providers and other external organisations in limited circumstances, such as to:

- government or regulatory authorities;
- mail houses and other companies for the purposes of distributing statements of account and handling mail; and
- information technology companies for the purposes of maintaining information technology and security systems.

If you do not provide the information requested by this form, then we may not be able to process your **application for the provision of water supply, recycle water and sewerage facilities.**

You may request access to your personal information which SEWL holds about you. You can make such a request by writing to the Privacy Officer at Locked Bag 1, Moorabbin, Victoria, 3189. Additionally, South East Water's Privacy Policy is available on the company's web site at www.southeastwater.com.au or contact 131 694.