

Office use only: File Number: .....Case Number: .....

**Application to enter into an Agreement - Non Works (fee \$165)**

To: **South East Water, Locked Bag 1, Moorabbin Vic 3189**

Telephone: (03) 131 694 Facsimile: (03) 9552 3410 DX 36006

**1. Details of Developer (Owner)**

Name: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Aust Company No (ACN) \_\_\_\_\_  
Aust Business No (ABN) \_\_\_\_\_  
Contact Address: \_\_\_\_\_  
Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_  
Email: \_\_\_\_\_ Ausdoc DX: \_\_\_\_\_  
Phone No: \_\_\_\_\_ Fax No: \_\_\_\_\_

**2. Details of Development**

Estate Name: \_\_\_\_\_ Stage: \_\_\_\_\_  
Number of lots: \_\_\_\_\_  
Address: \_\_\_\_\_  
Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_  
Current zoning: \_\_\_\_\_ Melway Ref: \_\_\_\_\_

**3. Details of Consultant (or person acting on behalf of the owner, if applicable)**

Company Name: \_\_\_\_\_  
Aust Company No (ACN) \_\_\_\_\_  
Aust Business No (ABN) \_\_\_\_\_  
Contact Name: \_\_\_\_\_  
Contact Address: \_\_\_\_\_  
Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_  
Email: \_\_\_\_\_ Ausdoc DX: \_\_\_\_\_  
Phone No: \_\_\_\_\_ Fax No: \_\_\_\_\_  
Mobile Phone No: \_\_\_\_\_  
Your Reference \_\_\_\_\_

4. **Plan of Subdivision**

Attach one copy of the Plan of Subdivision for the proposed development, which clearly shows:

- (a) a lot number for each proposed lot;
- (b) which land will be Crown land, reserved for the use of a public authority or the Council, or transferred to South East Water;
- (c) any super lots or stage lots included in the subdivision;
- (d) each road, and the name of each road;
- (e) the area of each parcel of land referred to in paragraphs (a) to (d);
- (f) contours and spot levels of land comprised in the subdivision; and
- (g) an outline of every existing building on the land.

If the subdivision will comprise 10 or more lots, also attach a copy of the Plan of Subdivision in digital format, in a form which complies with the Subdivision Digital Input Manual (WITS).

5. **Processing Fee**

Attach a cheque, credit card or money order payable to South East Water for **\$165**.

I request South East Water to prepare the requirements for an agreement for execution, which deals with the design, construction and other requirements of works required for South East Water to provide water supply, recycled water and sewerage services to the development described in item 2.

If **Credit card**: Visa  Master card

**Card Holder name:**

**Signature:**

**Expiry Date:**

**Amount \$**

**Credit Card number**

6. **SIGNED** by or on behalf of the developer

Signature: ..... Date:

Name and Office:

**Important Privacy Notice**

South East Water Limited ABN 89 066 902 547 (SEWL) is a State Owned Company which provides retail water, sewerage and trade waste services to Melbourne's South Eastern suburbs.

By completing this form you are providing personal information to SEWL for the primary purpose of SEWL providing you with a water and/or sewerage supply.

Additionally, SEWL may share your personal information with service providers and other external organisations in limited circumstances, such as to:

- government or regulatory authorities;
- mail houses and other companies for the purposes of distributing statements of account and handling mail; and
- information technology companies for the purposes of maintaining information technology and security systems.

If you do not provide the information requested by this form, then we may not be able to process your **application for the provision of water supply, recycled water and sewerage facilities**.

You may request access to your personal information which SEWL holds about you. You can make such a request by writing to the Privacy Officer at Locked Bag 1, Moorabbin, Victoria, 3189. Additionally, South East Water's Privacy Policy is available on the company's web site at [www.southeastwater.com.au](http://www.southeastwater.com.au) or contact 131 694.